



**JAMAICA THEOLOGICAL SEMINARY**  
**STUDENT RESIDENTIAL PROGRAMME CONTRACT**

*Your signature on this document is an agreement to the following. In consideration of the Jamaica Theological Seminary providing you with residence as a lodger in its Student Residential Programme:*

- I will abide by the rules of the Student Residential Programme & the Jamaica Theological Seminary as set out by the Administration of the Jamaica Theological Seminary.
- I will submit to the leadership of the Resident Advisor, who has been appointed by the Jamaica Theological Seminary Administration.
- I will keep my immediate and general surroundings on the Residence clean & tidy.
- I understand that I am **not** to store/place any of my personal belongings or any property in the precincts of any room that is not allocated to me.
- I understand that I am **not** permitted to take on to the SR appliances other than an iron, fan and personal care appliances.
- I understand that I will not be assigned a room on the Student Residence if I do not hold a valid health insurance plan and if delinquent in my health insurance payments I can be asked to vacate the Student Residence.
- I will **not** lend/give my keys to any individual who is not enrolled in the Student Residential Programme.
- I understand that no visitors are allowed on the Residence unless authorized by the Director of Student Affairs (DSA) or his/her designate and/or the Resident Advisor.
- I will **not** entertain individuals of the opposite sex in any bedroom or any unauthorized area of the Student Residence.
- I will seek permission from the Director of Student Affairs/ anyone delegated by the DSA to stay on the Student Residence during scheduled academic breaks or in cases of Emergency.
- I will promptly pay **ALL FEES** as authorized by the Accounts Department of the Jamaica Theological Seminary.
- Owing to the limited space offered in the Residential Programme, I will stay on residence at least 5 days of each Semester week. If I need to be away from the residence for a consecutive period of more than 2 days the Director of Student Affairs must be notified.
- I agree to vacate the Student Residence by the Monday of the first week after Examinations have ended at the end of each semester (December and May). This includes removal of **ALL** my personal effects ensuring that the room has been cleaned; and return my room key and the main gate key to the office of the DSA.
- I will ensure that before vacating the residence my room is inspected and signed off by the Resident Advisor or a representative of the Office of Student Affairs.
- I agree to play my part in performing basic duties assigned by the RA in an effort to maintain the facilities of the SR.

*This document is to filled out in duplicates i.e. two (2) original copies. One copy is to be kept by the resident the other is to be placed on the resident's file in the office of the Director of Student Affairs.*

- I understand that periodic inspections of my room in my presence and of the general facility will be carried out by the Resident Advisor and personnel for the Office of Student Affairs.
- I understand that this document is not exhaustive and that I am expected to conduct myself in a manner that does not undermine the integrity of the Jamaica Theological Seminary Community.
- I understand that failure to abide by the above mentioned may result in disciplinary action, including expulsion from the Student Residential Programme.

*I HAVE READ AND AGREE TO THE ABOVE MENTIONED REGULATIONS:*

*STUDENT RESIDENT'S NAME (Printed)* \_\_\_\_\_

*STUDENT RESIDENT'S SIGNATURE:* \_\_\_\_\_ *DATE:* \_\_\_\_\_

*RESIDENT ADVISOR ON DUTY* \_\_\_\_\_ *DATE:* \_\_\_\_\_

*DIRECTOR OF STUDENT AFFAIRS* \_\_\_\_\_ *DATE:* \_\_\_\_\_

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